

SPECIAL REQUISITION for Ordinance and Ordinance Stores for the use of _____ Company,
 _____ Regiment, _____, commanded by _____

WHERE STATIONED.	NUMBER OF MEN IN THE COMPANY OR REGIMENT.			BEFORE FILLING UP THIS REQUISITION READ THIS NOTE. State exactly the number or letter of the Company, number of the Regiment, and whether it is in the Regular Army or Volunteers; if the latter, give the <i>State</i> . Give the <i>Post Office Address of the Station</i> . Fill us all the blanks under the printed headings. <hr/> State here whether the articles wanted are to replace those LOST, WORN OUT, or CONDEMNED.
	Sergeants.	Musicians.	Corporals and Privates	

NUMBER AND KIND OF ARTICLES.				REMARKS.
Required to arm the whole Company, Regiment, Fort, or Brigade	On hand.	To be supplied by the Ordinance Department.	ARTICLES.	
				If cannon for fire-arms are required, state whether they are to be <i>rifled</i> or <i>smooth-bored</i> ; give the <i>exact caliber</i> wanted; and in giving names of articles use the phraseology adopted in the classification of Ordinance Stores, Article 1432, General Regulations of the Army. Requisitions for Troops in the Field must be approved by the Chief of the Special Arm, and by the Chief of Ordinance at General Headquarters – if practical.

I certify that the above numbers of men and articles are correct.

Commanding Company

Examined and found correct,

Commanding Regiment

The above requisition is approved by me.

Commanding Department

SIGN LEGIBLY.

Book _____ No. _____

REQUISITION FOR ORDINANCE STORES
FOR

_____, 186 .

Received at Ordnance Office _____, 186 .

(See Order for Supplies No. _____)

READ THESE NOTES.

Officers making the Requisition will observe:

1. That the requirements of the within notes are complied with as far as possible.
2. That if presented at the Ordnance Office, Washington, D. C., **ONLY ONE COPY IS REQUIRED.**

Officers at Arsenals or Depots filling this Requisition, in compliance with paragraph 1384, Revised Regulations of the Army, will see—

1. That the designation of the Company, Regiment, Battery, or Post is explicitly stated; if Volunteers or Militia, the State they are from.
2. That the requirements of Circular No. 12, Ordnance Office, Washington, D. C., March 17, 1863, are *complied with in every particular.*
3. That a supply of this Form is kept constantly on hand.